Accommodation - Staff Quarters

HKBU Staff Quarters

Built upon the hillside of Fo Tan at Shatin and attracts the scenery of Shatin Town Centre, the HKBU Staff Quarters was built by the University and occupied in Autumn 1994. It composed a total of 5 Towers with 8 storeys in each Tower. Tower 1 to Tower 3 are used as the staff quarters of the University while Tower 4 & Tower 5 are government quarters for civil servants.

Address: 22 Sui Wo Road, Fo Tan, Shatin, N.T., Hong Kong

The Apartments

There are a total of 68 apartments in Tower 1 to Tower 3 with 2 to 4 bedrooms and gross floor area ranging from 100 sq.m. to 170 sq.m. Electricity, water and gas meters are installed and ready for use. Local TV and satellite TV channels are available. Telecommunication services ports have been provided in each flat. Residents can apply for connections of telephone line, fax line, Internet services, IDD services and cable TV.

Furniture Provided

Standard furniture and an arrival kit including blankets and bedsheets, kitchen utensils and daily consumables are provided for each flat. Additional furniture items will be provided to visiting and exchange scholars living in the Quarters.

Facility

The Staff Quarters is featured with recreational facilities like swimming pool, fitness room, squash court, table tennis court and children's playground. Two common rooms are also available for resident's use on reservation. There are car parking spaces for residents with valid Parking Permit issued by the property management company of the Staff Quarters.

Management

SINO Property Management Co. Ltd (SINO) is appointed to manage the common areas and facilities of the Staff Quarters. A team of experience and responsible staff is deployed on-site by SINO to take care of the day-to-day management duties.
**General Enquiries**

Estates Office of the University will supervise the performance of the property management company, manage the move-in and move-out of residents, maintain the household facilities, and handle enquiries and complaints from residents.

<table>
<thead>
<tr>
<th>Contact Person</th>
<th>Tel.</th>
<th>Email</th>
</tr>
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<tbody>
<tr>
<td>Mr. Raymond Li</td>
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</tr>
</tbody>
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**Management Office**

- **Location**: Podium Level (1/F) of Tower 1
- **Telephone No.**: 2688 0465
- **Office Hours**:
  - Monday - Friday: 9:00 a.m. - 1:00 p.m.
  - 2:00 p.m. - 5:30 p.m.
  - Saturday: 9:00 a.m. - 12:00 noon
  - Sunday & Public Holiday: Closed

**Security Services & Control Room**

- 24-hours security guards are posted on-site to provide security services and handle all emergency issues especially during non-office hours. Residents can contact the security-in-charge when in need at the Security Control Room.
- **Location**: G/F of Tower 5
- **Telephone No.**: 2688 0473